

Contact: Liz Bateson
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E-mail: ebateson@lancaster.gov.uk
Our reference: UB78

Councillor Eileen Blamire (Leader of Cabinet)
Councillor Janice Hanson (Portfolio Holder for Economic
Regeneration)

HEAD OF GOVERNANCE
Town Hall
Dalton Square
Lancaster
LA1 1PJ

20 December 2011

DX 63531

Dear Councillor,

URGENT BUSINESS – STOREY CREATIVE INDUSTRIES CENTRE

Members are requested to consider the attached report which proposes consideration of a request from Storey Creative Industries Centre (SCIC) Ltd for financial assistance by way of a fully repayable loan. Please note that the attached report is exempt from publication.

The Chief Executive is consulting with you to take an Urgent Business Decision to provide a revenue loan totalling £90K to Storey Creative Industries. The reason for the urgency in this case is that failure to secure the loan prior to the end December could result in increased pressure from creditors and the business becoming insolvent.

The issue is a Key Decision, but notice has not been included in the Forward Plan. Therefore in accordance with Access to Information Procedure 16, the Chairman of the Overview and Scrutiny was requested, and agreed, to waive the requirement for notice of the decision to be included in the Forward Plan for five working days before the decision is taken.

The Urgent Business Procedure Rules authorise the Chief Executive to take urgent decisions which cannot reasonably wait until the next meeting of a committee, in consultation with the Chairman of the relevant committee.

I would be grateful if you could complete the attached slip, signifying whether you are in agreement with the recommendation or not, and return it to the Town Hall as soon as possible. In the meantime, could you please telephone Liz Bateson on 582047, or e-mail ebateson@lancaster.gov.uk, with your decision.

Yours sincerely,

Liz Bateson
Principal Democratic Support Officer

Enc.

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Councillor Kerr
Chairman of the Overview and Scrutiny Committee.

HEAD OF DEMOCRATIC SERVICES

Town Hall
Dalton Square
Lancaster
LA1 1PJ

20 December 2011

DX 63531

Dear Councillor,

URGENT BUSINESS – STOREY CREATIVE INDUSTRIES CENTRE

Please find attached a report that the Chairman of Cabinet and the Cabinet Member with responsibility for Regeneration are being requested to consider. The report proposes that consideration be given to a request by the Storey Creative Industries Centre for financial assistance by way of a fully repayable loan. Please be aware that the attached report is exempt from publication.

The Chief Executive is consulting with the Chairman of Cabinet with view to making an urgent decision. The reason for the urgency in this case is that failure to secure the loan prior to the end December could result in increased pressure from creditors and the business becoming insolvent.

The issue is a Key Decision by virtue of its financial impact. However, notice has not been included on the Forward Plan. I am writing to you to seek your approval that the taking of the decision cannot reasonably be deferred, in accordance with the Council's Access to Information Procedure Rule 16. Your agreement to waive the requirement for the issue to be included on the Forward Plan for five clear working days is required before the Chief Executive can take the decision in consultation with the Chairman of Cabinet.

I would be grateful if you would consider the following:

To waive the requirement to include advance notice of the decision in the Forward Plan, in accordance with Access to Information Procedure Rule 16, in order that the decision can be taken without delay.

Please complete the attached slip signifying your decision and return it to the Town Hall as soon as possible. In the meantime, could you please telephone Liz Bateson on 582047, or e-mail ebateson@lancaster.gov.uk with your decision.

Yours sincerely,

Liz Bateson
Principal Democratic Support Officer

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